



VIDYABHARTI SANSTHA, WARDHA.
DR. R. G. BHOYAR ARTS, COMMERCE & SCIENCE COLLEGE

MOHANAPUR, TH-SELOO DIST-WARDHA 442104
(FORMERLY VIDYABHARTI COLLEGE)

Affiliated To Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.
NAAC Accredited with B+ Grade
College Index : (Sr.-699) (Jr.07.08.006)

Activity Report	
Academic Year	2022-2023
Name of Activity	“Certificate Course in Spoken English ”
Date of Activity	3 Dec 2022 to 7 Jan 2023
Organized by	Department of language of Dr. R. G. Bhoyar Arts, Comm.& College, Seloo Dist -Wardha
Organizing unit/ agency/ collaborating agency	Department of language of Dr. R. G. Bhoyar Arts, Comm.& College, Seloo Dist -Wardha
Number of Students	30
Permission Letter	Attached
Syllabus	Attached
Timetable	Attached
Photos	Attached
Attendance List	Attached
Feedback form	Attached
Certificate	Attached
Outcomes	Attached
Brief report	<p>Report on Certificate course in Spoken English”</p> <p>To enhance communication skills of the students, Department of language, Dr.R.G.Bhoyar Arts, Comm. & College, Seloo was commenced 30 Hours Certificate course in spoken English dated on 3rd December 2023.</p> <p>It was organized under the guidance college principal Dr. Sanjay Kanode, Dr.R.G.Bhoyar Arts, Comm. & College, Seloo, Dr. Abhijeet Patil, HOD Department of languages, Dr. Vaibhao Pimpale Asst. Professor department of English, Prof. Satish S. Manwar Course Co-Cordinator</p>




PRINCIPAL

Dr. R. G. Bhoyar Arts, Comm.
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department of English. The programme was conducted in Seminar Hall.

The inaugural ceremony was conducted on the same day. **Chairperson** of this programme Dr. Sanjay Kanode sir was delivered speech on same topic.


Keynote address delivered by Chief guest **Prof. Arjun Khobragde**, Asst. Professor Department of English Yashant Mahavidyalaya, Seloo. He explained importance of English and Communication skills. His PPT presentation was covered all important points. Dr. Abhijeet Patil did anchoring of the programme. Introductory speech delivered by Dr. Vaibhao Pimple and at the end Prof. Satish Manwar express vote of thanks. This programme ends with the prime permission of chairperson.

There were a large numbers of enthusiastic participants in all including students and staff members who participated in the works. As it is beneficial to all of us, teachers and students from other Colleges.

Department of language conducted short term course as regular activity successfully. For this course Principal sir has given permission of 30 Hours class. Everyday class was conducted at 9.30 am in Seminar Hall. Faculty teaches the students enthusiastically. They try to solve the doubts and problems of the students. This class was concluded dated till 7th Jan 2023.

In this short term certificate course, the attendee were enhanced their fundamental speaking skills ability and capacity. Through this course the department of language has invited to guest speaker as Prof. Arjun Khobragade Dept. of English from Yeshwant Mahavidyalaya, Seloo and Prof. Amit Ronghe Dept. English from Arts & Science College, Pulgaon. Apart from that Dr. Vaibhao Pimpale and Prof. Satish Manwar has taken regular classes as per the timetable. The course coordinator insured that to fulfil the main objective of this short term course. 30 students were registered for this course. As per the scheduled of this course the oral exam was taken at the end of the course and certificates issued for all successful participated students.




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Permission letter:-



VIDYABHARTI SANSTHA, WARDHA.
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To,

The Principal

Dr. R.G. Bhojar Arts Comm. & Science

College, Seloo Dist Wardha

Subject: - Permission of conducting short term (30 Hours) certificate course in spoken English.

Respected Sir,

I, hereby Prof. Satish Manwar, Asst. Prof. in English Department of Language want your permission to conduct short term (30 Hours) certificate course in spoken English for the session 2022 to 2023.

I hope that you will allow the permission to conduct short term (30 Hours) certificate course in spoken English.

Yours faithfully

Course Co-ordinator
Prof. Satish S. Manwar
Dr. RGBACSC, Seloo



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Dr. P. G. Bhojar Arts Comm.
& Sci. College, SELOO

Syllabus :-

Dr. R.G. Bhojar Arts Comm. and Science College, Seloo
Department Of Language
Syllabus of Certificate Course in Spoken English

Aims:-

1. To enhance the communication Skills of the students.
i.e. Listening, Speaking, Reading, Writing Skills.
2. To develop the interest interaction in real life –Situation.
3. To use English effectively for the study purpose across the curriculum.
4. To focus on need of learner i.e. EGP/ESP
5. To create interest of in appreciation of literature.

Objectives: - At the end of the course students are able to:-

1. Speak effectively and fluently.
2. To express the views and opinions in front of the others.
3. To weaving of ideas and discuss views clearly and confidently.
4. Skills of Communications in chronological orders.
5. Framing questions and answer it appropriately.

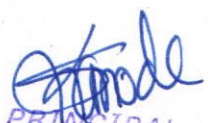
Course Components:-

1. Communications Skills Practice.
2. Pronunciation Practice
3. Roll Play
4. PPT Presentations
5. Guest lecture
6. Group discussion
7. Interviews
8. Introduction to public speaking.

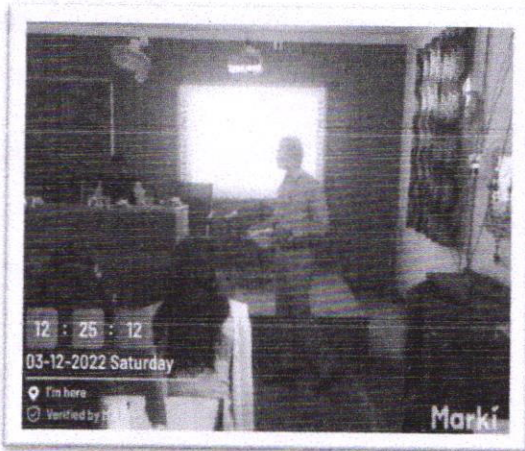
Recommended Books:-

1. English Conversation practice by Grant Taylor(Tata Mcgraw Hill)
2. English for practical purposes by Z.N.Patil ,B.S.Walke, Dr. Ashok Thorat, Zeenat (Macmiliion)
3. Learner's English grammar and composition by N.D.V.Prasad.




PRINCIPAL
Dr. R. G. Bhojar Arts, Comm.
& Sci. College, SELOO

Photos:-



Students Attendance lists:-

**Dr. R. G. Bhojar Arts, Commerce & Science College Seloo
Department of Language
Spoken English Course
Student Attendance List**

SR. NO	Name of Students	Signature									
		2/12/2023	5/12/2023	6/12/2023	7/12/2023	8/12/2023	9/12/2023	10/12/2023	12/12/2023	13/12/2023	14/12/2023
1	Anjali Kishor Wani	A. K. Wani	A. K. Wani	A. K. Wani	A. K. Wani	A. K. Wani	A. K. Wani	A. K. Wani	A. K. Wani	A. K. Wani	A. K. Wani
2	Tejaswini Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable	T. Q. Dable
3	Harshalade Suresh Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni	H. S. Kulkarni
4	Poojam Padmakar Chavan	P. Chavan	P. Chavan	P. Chavan	P. Chavan	P. Chavan	P. Chavan	P. Chavan	P. Chavan	P. Chavan	P. Chavan
5	Mayuri Mohan Zade	M. Zade	M. Zade	M. Zade	M. Zade	M. Zade	M. Zade	M. Zade	M. Zade	M. Zade	M. Zade
6	Nivise Vijayrao Sathore	N. Sathore	N. Sathore	N. Sathore	N. Sathore	N. Sathore	N. Sathore	N. Sathore	N. Sathore	N. Sathore	N. Sathore
7	Gayatri Nilesh Sarode	G. Sarode	G. Sarode	G. Sarode	G. Sarode	G. Sarode	G. Sarode	G. Sarode	G. Sarode	G. Sarode	G. Sarode
8	Bhavani Parvati Pise	B. Pise	B. Pise	B. Pise	B. Pise	B. Pise	B. Pise	B. Pise	B. Pise	B. Pise	B. Pise
9	Shrut Vinodrao Ukey	S. Ukey	S. Ukey	S. Ukey	S. Ukey	S. Ukey	S. Ukey	S. Ukey	S. Ukey	S. Ukey	S. Ukey
10	Shruti Balasaheb Ankar	S. Ankar	S. Ankar	S. Ankar	S. Ankar	S. Ankar	S. Ankar	S. Ankar	S. Ankar	S. Ankar	S. Ankar
11	Achal Dnyanesh Chembhate	A. Chembhate	A. Chembhate	A. Chembhate	A. Chembhate	A. Chembhate	A. Chembhate	A. Chembhate	A. Chembhate	A. Chembhate	A. Chembhate
12	Sankisha Shankar Pimpale	S. Pimpale	S. Pimpale	S. Pimpale	S. Pimpale	S. Pimpale	S. Pimpale	S. Pimpale	S. Pimpale	S. Pimpale	S. Pimpale
13	Aishwarya Pramodrao Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe	A. Sawasikhe
14	Sakshi Nareesh Pophane	S. Pophane	S. Pophane	S. Pophane	S. Pophane	S. Pophane	S. Pophane	S. Pophane	S. Pophane	S. Pophane	S. Pophane
15	Priyanka Harinarayan Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar	P. Tembhakar



[Signature]
PRINCIPAL
Dr. R. G. Bhojar Arts, Comm.
& Sci. College, SELOG

Dr.R.G.Bhojar Arts,Commerce & Science College Seloo
Department of Language
Spoken English Course
Student Attendance List

SR. NO	Name of Students	Signature										
		15-12-2023	16-12-2023	17-12-2023	18-12-2023	19-12-2023	20-12-2023	21-12-2023	22-12-2023	23-12-2023	24-12-2023	25-12-2023
1	Anjali Kishor Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani
2	Tejaswini G. Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable	T.G.Dable
3	Harshada Suresh Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar	H.S.Kukadkar
4	Purnam Padmakar C. Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn	P.C.Navahn
5	Mayuri Mohan Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade	M.M.Zade
6	Nikita Vilasrao Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore	N.V.Sathore
7	Gayatri Nilesh Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode	G.N.Sarode
8	Bhavana Pandurang Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise	B.P.Pise
9	Shruti Vinodrao Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey	S.V.Ukey
10	Sneha Dadarao Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar	S.D.Arkar
11	Achal Dnyanesh Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare	A.D.Chembhare
12	Samiksha Shankar Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale	S.S.Pimpale
13	Ashwarya Pramodrao Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake	A.P.Sawalake
14	Sakshi Naresh Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane	S.N.Pohane
15	Priyanka Hanuman Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar	P.H.Tembhekar

16	Shruti Pramod Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar
17	Nisha Vijay Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke
18	Komal Kisanap Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde
19	Suhani Gopal Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare
20	Kajal Anil Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar
21	Sapana Sanjay Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame
22	Jayshri Rajul Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar
23	Vishakha Gajanan Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse
24	Rupali Gajanan Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale
25	Tanisha Purushottam Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar
26	Kavita Pramod Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje
27	Vivek Lakshman Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute
28	Pawan Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar
29	Ajay Narayan Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar
30	Sohil Sanjay Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare

16	Shruti Pramod Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar	S.P.Ikhhar
17	Nisha Vijay Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke	N.V.Deoke
18	Komal Kisanap Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde	K.K.Bakde
19	Suhani Gopal Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare	S.G.Khendare
20	Kajal Anil Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar	K.A.Bhikar
21	Sapana Sanjay Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame	S.S.Shrirame
22	Jayshri Rajul Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar	J.R.Waratkar
23	Vishakha Gajanan Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse	V.G.Bhurse
24	Rupali Gajanan Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale	R.G.Bechale
25	Tanisha Purushottam Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar	T.P.Nandanwar
26	Kavita Pramod Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje	K.P.Nimje
27	Vivek Lakshman Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute	V.L.Bhute
28	Pawan Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar	P.A.Andaraskar
29	Ajay Narayan Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar	A.N.Bhojar
30	Sohil Sanjay Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare	S.S.Sahare



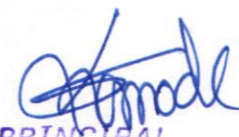
(Handwritten Signature)
PRINCIPAL
 Dr. R. G. Bhojar Arts Comm.
 & Sci. College, SELOO

Dr.R.G.Bhojar Arts,Commerce & Science College Seloo
Department of Language
Spoken English Course
Student Attendance List

SR. NO	Name of Students	Signature									
		27/12/2023	28/12/2023	29/12/2023	30/12/2023	31/12/2023	2-1-2024	3-1-2024	4-1-2024	5-1-2024	6/1/2024
1	Anjali Kishor Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani	A.K.Wani
2	Tejaswini G.Dabte	TD	TD	TD	TD	TD	TD	TD	TD	TD	TD
3	Harshada Suresh Kukadkar	H.K.K.	H.K.K.	H.K.K.	H.K.K.	H.K.K.	H.K.K.	H.K.K.	H.K.K.	H.K.K.	H.K.K.
4	Punam Padmakar Chavahn	P.P.C.	P.P.C.	P.P.C.	P.P.C.	P.P.C.	P.P.C.	P.P.C.	P.P.C.	P.P.C.	P.P.C.
5	Mayuri Mohan Zade	M.M.Z.	M.M.Z.	M.M.Z.	M.M.Z.	M.M.Z.	M.M.Z.	M.M.Z.	M.M.Z.	M.M.Z.	M.M.Z.
6	Nikita Vitesrao Sathone	N.V.S.	N.V.S.	N.V.S.	N.V.S.	N.V.S.	N.V.S.	N.V.S.	N.V.S.	N.V.S.	N.V.S.
7	Gayatri Nilesh Sarode	G.N.S.	G.N.S.	G.N.S.	G.N.S.	G.N.S.	G.N.S.	G.N.S.	G.N.S.	G.N.S.	G.N.S.
8	Bhavana Pandurang Pise	B.P.	B.P.	B.P.	B.P.	B.P.	B.P.	B.P.	B.P.	B.P.	B.P.
9	Shrutli Vinodrao Liky	S.V.L.	S.V.L.	S.V.L.	S.V.L.	S.V.L.	S.V.L.	S.V.L.	S.V.L.	S.V.L.	S.V.L.
10	Sneha Dedarec Arekar	S.D.A.	S.D.A.	S.D.A.	S.D.A.	S.D.A.	S.D.A.	S.D.A.	S.D.A.	S.D.A.	S.D.A.
11	Achal Dayakar Chabbhare	A.D.C.	A.D.C.	A.D.C.	A.D.C.	A.D.C.	A.D.C.	A.D.C.	A.D.C.	A.D.C.	A.D.C.
12	Samiksha Shankar Pimpale	S.S.P.	S.S.P.	S.S.P.	S.S.P.	S.S.P.	S.S.P.	S.S.P.	S.S.P.	S.S.P.	S.S.P.
13	Aishwarya Pramodrao Sawalake	A.P.S.	A.P.S.	A.P.S.	A.P.S.	A.P.S.	A.P.S.	A.P.S.	A.P.S.	A.P.S.	A.P.S.
14	Sakshi Naresh Pohane	S.N.P.	S.N.P.	S.N.P.	S.N.P.	S.N.P.	S.N.P.	S.N.P.	S.N.P.	S.N.P.	S.N.P.
15	Priyanka Hanuman Tembhkar	P.H.T.	P.H.T.	P.H.T.	P.H.T.	P.H.T.	P.H.T.	P.H.T.	P.H.T.	P.H.T.	P.H.T.

16	Nisha prasad tikar	N.P.T.	N.P.T.	N.P.T.	N.P.T.	N.P.T.	N.P.T.	N.P.T.	N.P.T.	N.P.T.	N.P.T.
17	Nisha Vijay Gooke	N.V.G.	N.V.G.	N.V.G.	N.V.G.	N.V.G.	N.V.G.	N.V.G.	N.V.G.	N.V.G.	N.V.G.
18	Ronali Kishorji Bakte	R.K.B.	R.K.B.	R.K.B.	R.K.B.	R.K.B.	R.K.B.	R.K.B.	R.K.B.	R.K.B.	R.K.B.
19	Suhani Gopal Khandare	S.G.K.	S.G.K.	S.G.K.	S.G.K.	S.G.K.	S.G.K.	S.G.K.	S.G.K.	S.G.K.	S.G.K.
20	Kajal Anil Bhutkar	K.A.B.	K.A.B.	K.A.B.	K.A.B.	K.A.B.	K.A.B.	K.A.B.	K.A.B.	K.A.B.	K.A.B.
21	Sapana Sanjay Shilcome	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.
22	Jayshri Rajaji Wankar	J.R.W.	J.R.W.	J.R.W.	J.R.W.	J.R.W.	J.R.W.	J.R.W.	J.R.W.	J.R.W.	J.R.W.
23	Vishakha Gajanan Dhorje	V.G.D.	V.G.D.	V.G.D.	V.G.D.	V.G.D.	V.G.D.	V.G.D.	V.G.D.	V.G.D.	V.G.D.
24	Rupali Gajjan Bachiare	R.G.B.	R.G.B.	R.G.B.	R.G.B.	R.G.B.	R.G.B.	R.G.B.	R.G.B.	R.G.B.	R.G.B.
25	Tamsha Parashottam Mandawar	T.P.M.	T.P.M.	T.P.M.	T.P.M.	T.P.M.	T.P.M.	T.P.M.	T.P.M.	T.P.M.	T.P.M.
26	Kavita Pramod Nonge	K.P.N.	K.P.N.	K.P.N.	K.P.N.	K.P.N.	K.P.N.	K.P.N.	K.P.N.	K.P.N.	K.P.N.
27	Vivek Laxman Dhure	V.L.D.	V.L.D.	V.L.D.	V.L.D.	V.L.D.	V.L.D.	V.L.D.	V.L.D.	V.L.D.	V.L.D.
28	Poojan Andoraskar	P.A.	P.A.	P.A.	P.A.	P.A.	P.A.	P.A.	P.A.	P.A.	P.A.
29	Ajay Narayan Bhojar	A.N.B.	A.N.B.	A.N.B.	A.N.B.	A.N.B.	A.N.B.	A.N.B.	A.N.B.	A.N.B.	A.N.B.
30	Sahil Sanjay Sabare	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.	S.S.S.




PRINCIPAL
Dr. R. G. Bhojar Arts, Comm & Sci. College, SELOO

Time-Table

Dr. R.G. Bhojar Arts Comm. and Science College, Seloo

Department Of Language

Certificate Course in Spoken English

Session 2022-23

Day	Teacher	Time/Room No. 101	Unit
Monday	Dr. V. B. Pimpale	09.30 To 10.30 am.	Basic Grammar
Tuesday	Dr.V. B. Pimpale	09.30 To 10.30 am.	Communication Skills
Wednesday	Dr. V. B. Pimpale	09.30 To 10.30 am.	Communication Skills
Thursday	Prof.S.S.Manwar	09.30 To 10.30 am.	Communication Skills
Friday	Prof.S.S.Manwar	09.30 To 10.30 am.	Group Discussion/Interview
Saturday	Prof.S.S.Manwar	09.30 To 10.30 am.	Communication Skills



A handwritten signature in blue ink, appearing to read "A. P. Mode".

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**Dr. R. G. Bhojar Arts, Comm.
& Sci. College, SELOO**

Course Feedback Form

Dr. R.G. Bhoyar Arts Comm. and Science College, Seloo

Department Of Language

Session 2022-23

Name: _____

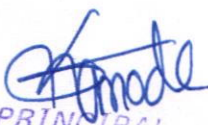
Date: _____

Class: _____

Please fill the short questionnaire to make the course better

About the Course Information on the Respondent: (Tick (√) Appropriately)							
Depth of Coverage							
1) UG level		2) Graduate level		3) Advance level			
Standard of test and assignments							
1) High		2) Normal		3) Easy			
		A	B	C	D	E	
1. Coverage of the syllabus							
2. Organization of the Course							
3. Emphasis on fundamentals							
4. Emphasis of fundamentals							
5. Coverage of modern/advanced topics							
6. Availability of text books/study materials							
7. Usefulness of tests and assignments							
8. Overall rating of the Course							
9. What benefit you derived from the course?							
About the Instructor: Information on the Respondent: (Tick (√) Appropriately)							
		A	B	C	D	E	
1. Pace of the Teaching/lecture							
2. Comment of the Subject							
3. Clarity of expression							
4. Level of preparation							
5. Level of interaction							
6. Accessibility outside the class							
7. Others (please specify)							
A: Excellent		B: Very Good		C: Good		D: Satisfactory	E: Poor




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& Sci. College, SELOO

Certificate Copy

Dr. R. G. Bhoyar Arts, Commerce & Science College, Seloo

Department of Language



CERTIFICATE

Certificate Course in Spoken English

*This is to certify that Kumar/
/Kumari _____*

*Class _____ has successfully completed the
Certificate Course in Spoken English conducted by the Language
Department of Dr. R. G. Bhoyar Arts, Commerce & Science
College, Seloo from 3/12/2022 to 07/01/2023 in the academic
session/semester 2022-2023.*

Course Co-ordinator
Prof. Satish S. Manwar
Dr. RGBACSC, Seloo

Principal
Dr. Sanjay S. Kanode
Dr. RGBACSC, Seloo



Sanjay S. Kanode

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Dr. R. G. Bhoyar Arts, Comm.
& Sci. College, SELOO


Learning outcomes:-

1. Students enhance their speaking skills. They communicate effectively with each other's and discussed fluently.
 - a. Use appropriate grammatical pattern and create meaningful sentences.
 - b. Use appropriate vocabulary while discussing.
 - c. Use clear pronunciation.
 - d. Use basic structures in their oral communication.
 - e. Use reading skills and become successful readers.
2. To develop their writing skills,
 - a. Use basics structures in their writing.
 - b. able to write informal letter, application and e-mails.
 - c. use punctuation correctly.
 - d. use correct and appropriate grammar structure while writing.
 - e. appropriately fill in any kind of application and reservation form etc.
3. To enhance their reading skills and became successful independent reader.
 - a. students easily understand meaning of words & guess meaning of new words.
 - b. use the strategies of scanning, skimming and reading closely and find out the meaning of new words.
 - c. easily able to recall the idea while reading the text.
 - d. Students read text fluently.
 - e. identify central meaning of the text.

Because of this course learning outcomes gained. Each and every one student enhances their reading, speaking, listening writing skills.



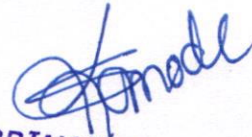

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Dr. R. G. Ehojar Arts, Comm.
& Sci. College, SELOO



Course Co-ordinator
Prof. Satish S. Manwar
Dr. RGBACSC, Seloo



Principal
Dr. Sanjay S. Kanode
Dr. RGBACSC, Seloo



PRINCIPAL
Dr. P. G. Bhojar Arts, Comm.
& Sci. College, SELOO



Co-ordinator
Internal Quality Assurance Cell
Dr. P. G. Bhojar Arts, Comm.
& Science College, SELOO



Estd. 2008

Vidyabharti Sanstha, Wardha's
Vidyabharti College, Seloo

(Art's, Commerce & Science)

Th. Seloo, Wardha - 442 104

College Index :

Sr. - 868

Jr. 07.08.006

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Ref.No. Vbcs / /

Date : / /

Activity Report	
Academic Year	2020-2021
Name of Activity	"Certificate Course in Spoken English " (Online- Mode)
Date of Activity	01 Jan 2021 to 06 Feb 2021
Organized by	Department of language of Vidyabharti College, Seloo Dist -Wardha
Organizing unit/ agency/ collaborating agency	Department Of Language of Vidyabharti College, Seloo Dist - Wardha
Number of Students	30
Permission letter	Attached
Syllabus	Attached
Timetable	Attached
Photos	Attached
Certificate Copy	Attached
Attendance List	Attached
Feedback form	Attached
Outcomes	Attached
Brief report	Report on Certificate course in Spoken English" To enhance communication skills of the students, Department of language, Vidyabharti College, Seloo Dist -Wardha was commenced 30 Hours Certificate course in spoken English dated on 01 Jan 2021 to 06 Feb 2021 . It was organized under the guidance college principal Dr. Sanjay Kanode, Vidyabharti College, Seloo, Dr. Abhijeet




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Patil, HOD Department of languages, Prof. Vaibhao Pimpale Co-ordinator department of English. The programme was conducted in online mode by using google meetlink.

The inaugural ceremony was conducted on the same day.

Chairperson of this programme Dr. Sanjay Kanode sir was delivered speech on same topic.

Keynote address delivered by Chief guest **Prof. Swapnil Bhagat** Asst. Professor Department of English S. Chandra Mahavidyalaya Amgaon dist Wardha. He explained importance of English in day to life and also given well PPT presentation. His class covered all important points. Dr. Abhijeet Patil did anchoring of the programme. Introductory speech delivered by Dr. Vaibhao Pimple and at the end of this delivered vote of thanks by Prof. Satish Manwar. This programme ends with the prime permission of chairperson.

There were a large numbers of enthusiastic participants in all including students and staff members who participated in the works. As it is beneficial to all of us, teachers and students from other Colleges. Department of language conducted short term course as regular activity successfully. For this course Principal sir has given permission of 30 Hours class. Everyday class conducted regularly. Faculty teaches the students enthusiastically. They try to solve the doubts and problems of the students. This class was concluded dated till **06 Feb 2021**.

In this short term certificate course, the attendee were enhanced their fundamental speaking skills ability and capacity. Through this course the department of language has invited to guest speaker Prof. Amit Ronghe Dept. of English from Arts & Science College, Pulgaon. Apart from that Dr. Vaibhao Pimpale and Prof. Amit Pohane has taken regular classes as per the timetable. The course coordinator insured that to fulfil the main objectivise of this short term course. 30 students were registered for this course. As per the scheduled certificates issued for all successful participated students.




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Permission letter:-



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Th. Seloo, Wardha - 442 104

College Index :

Sr. - 868

Jr. 07.08.006

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Ref.No. Vbcs / /

Date : / /

To,

The Principal

Vidyabharti College, Seloo.

Dist Wardha.

Subject: - Permission for conducting short term (30 Hours) certificate course in spoken English.

Respected Sir,

I, hereby Prof. Vaibhao B. Pimple , Asst. Prof. in English Department of Language want your permission to conduct short term (30 Hours) certificate course in spoken English for the session 2020 to 2021.

I hope that you will allow the permission to conduct short term (30 Hours) certificate course in spoken English.

Yours faithfully

Course Co-ordinator
Prof. Vaibho B. Pimple
Vidyabharti College, Seloo



PRINCIPAL
Vidyabharti College, Seloo

Admission Form

VIDYABHARTI COLLEGE, SELOO

Department of Language

Session 2020-2021

Certificate Course in Spoken English

1. Name (in Block Letters) _____

(Surname)

(First Name)

(Father/Husband's Name)

2. Address: _____

3. Landline & Mobile No: _____

4. Email ID: _____

5. Educational Qualification: _____

Photo

Kindly attach the true copies 12th Std mark sheet.

6. How would you grade your English Language Proficiency?

Excellent Very Good Good Average Poor

7. Do you belong to the economically under privileged class? Yes No

Undertaking

I have gone through the syllabus carefully and understand that

I. 75% attendance is a pre-requisite for obtaining the certificate issued by the Department of Language at the end of the course.

II. I will not cause disciplinary problems.

I also agree to return the books borrowed from the departmental library within 15 days and not damage the books in any way.

Date: _____

Signature of Student




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Vidyabharti College, Seloo

Course Syllabus

VIDYABHARTI COLLEGE, SELOO
Department of Language
Session 2021-2021
Certificate Course in Spoken English

Unit I: Conversational Skills

1. Making Introduction
2. Greeting People
3. Talking about family
4. Describing people, places, animals
5. Expressing feelings
6. Inviting, Suggesting, Accepting, Refusing

Unit II: Conversational Skills

1. Asking for and Giving Information
2. Giving direction
3. Making requests
4. Making offers
5. Getting and giving permission
6. Talking about past events

Unit III: Conversational Skills

1. Note Taking-Exercises for Summarizing
2. Writing Tasks
3. Listening to the audio CD.
4. Listening to the story and summarizing
5. Meeting people, Exchanging greetings and Taking leave
6. Giving personal information
7. Inviting People, Accepting and refusing an invitation

Unit IV: Conversational Skills

1. Situation at the Railway Counter
2. Complaining about a stale food product or an eatable
3. Complaining about a hyped bill
4. Approaching the MLA with a Request
5. Translation of Sentences
6. Enacting your favorites mother tongue show in English

Unit V: Conversational Skills

1. Narrating the most embarrassing situation you have faced in your life
2. Narrating jokes in English
3. Sharing your experience of visiting a hospital
4. Talking about oneself in interviews




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5. Spoken Report
6. Group Discussion
7. Role Play

Unit VI: Basic Grammar

1. Tense
2. Parts of Speech
3. Types of Sentence

Recommended books:

1. Strengthen Your Writing by V.R. Narayana Swamy (Orient Longman)
2. Written Communication in English by Sarah Freeman(Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar(Macmillan)
4. Write Right by Sarita Manuja (Macmillan)




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Student list:-

VIDYABHARTI COLLEGE, SELOO

Department of Language

Certificate Course in Spoken English

Session- 2020-2021

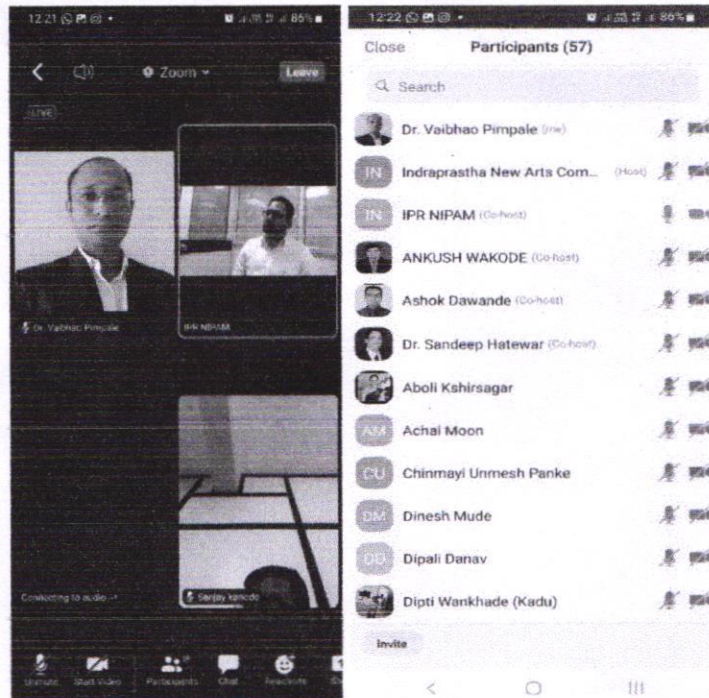
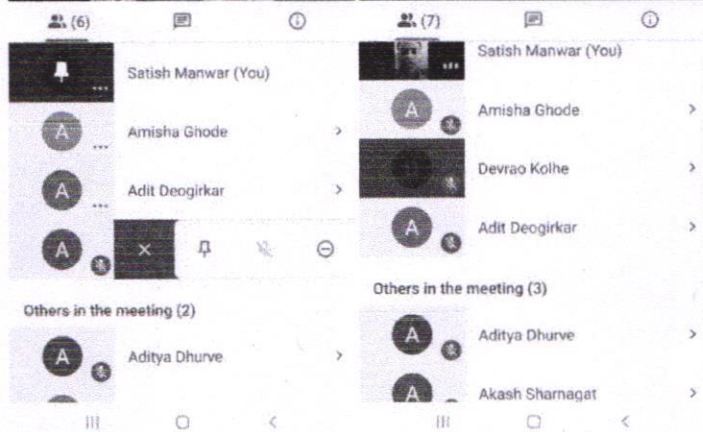
Admitted Students

Sr. No.	Name Of Students	Class
1	SAKSHI NARESHRAO HORE	B.Com.
2	VAISHNAV DILIP TIJARE	B.Com.
3	KUNAL KISANA CHACHANE	B.Com.
4	VRUSHABH VILAS THOMBARE	B.Com.
5	VAIBHAO RAJENDRA SHENDRE	B.Com.
6	ROHIT DINESH FALE	B.Com.
7	DEVASHISH ASHOK BHURE	B.Com.
8	RANI RAJU KOLHE	B.Com.
9	PRANJALI ANKUSHRAO ATRAM	B.Com.
10	SHUBHAM VIJAY UIKE	B.Com.
11	JANHAVI RAJENDRA THAKRE	B.Com.
12	SAMIKSHA VINOD KUNGHATKAR	B.Com.
13	MUSKAN AYUB SHAHA	B.Com.
14	GAURI KESHAVRAO WANKHEDE	B.Com.
15	SNEHAL GAJANAN KALPANDE	B.Com.
16	KOMAL KHUSHAL MAHAKALKAR	B.Com.
17	SEVENDRA VIJAY MAHURE	B.Sc.
18	ANURADHA RAMESHRAO SONWANE	B.Sc.
19	DURGA ANKUSH PIMPALE	B.Sc.
20	RIDDHI SHRAVAN RAUT	B.Sc.
21	NIKHITA SUNIL WATGULE	B.Sc.
22	ASHWINI DEORAO MASRAM	B.Sc.
23	SHRADDHA RAVINDRA RAKHUNDE	B.Sc.
24	SAURABHA HARISHCHANDRA BUNDE	B.Sc.
25	PRAJWAL PRADIP KALE	B.Sc.
26	RUTIKA RAMBHAU TAISKAR	B.Sc.
27	DURGA AMBADAS MANKAR	B.Sc.
28	KALYANI SHANKAR DUDHBADE	B.Sc.
29	SAGAR BHASKAR RAUT	B.Sc.
30	VAIDEHI SACHIN WANJARI	B.Sc.




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Vidyabharti College, Seleo

Photos



[Signature]
PRINCIPAL
Vidya bharti College, Setlad

Course Feedback Form

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Session 2020-21

Name: _____

Date: _____

Class: _____

Please fill the short questionnaire to make the course better

About the Course Information on the Respondent: (Tick (√) Appropriately)					
Depth of Coverage					
1) UG level 2) Graduate level 3) Advance level					
Standard of test and assignments					
1) High 2) Normal 3) Easy					
	A	B	C	D	E
1. Coverage of the syllabus					
2. Organization of the Course					
3. Emphasis on fundamentals					
4. Emphasis of fundamentals					
5. Coverage of modern/advanced topics					
6. Availability of text books/study materials					
7. Usefulness of tests and assignments					
8. Overall rating of the Course					
9. What benefit you derived from the course?					
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	A	B	C	D	E
1. Pace of the Teaching/lecture					
2. Comment of the Subject					
3. Clarity of expression					
4. Level of preparation					
5. Level of interaction					
6. Accessibility outside the class					
7. Others (please specify)					

A: Excellent	B: Very Good	C: Good	D: Satisfactory	E: Poor
---------------------	---------------------	----------------	------------------------	----------------



[Signature]
PRINCIPAL
Vidyabharti College, Seloo

Certificate Copy



Vidyabharti Sanstha, Wardha.
VIDYABHARTI COLLEGE, SELOO.
B+ Grade by NAAC (CGPA- 2.56)
Department of Language

Certificate Course in Spoken English

CERTIFICATE

This is to certify that Kumari/Kumar Class..... has
successfully completed the Certificate Course in Spoken English conducted by the Language Department of
Vidyabharti College, Seloo from to in the academic session

Date of Certification:/...../.....

Co-Coordinator Mr. Satish Manwar (Assist. Professor)	Coordinator Mr. Vaibhao Pimpale (Assist. Professor)	Head, Language Dept. Dr. Abhijaet Patil (Assist. Professor)	Chairman Dr. Sanjay Kanode (Principal)
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Vidyabharti College, Seloo

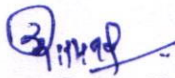
Learning outcomes:-

1. Students enhance their speaking skills. They communicate effectively with each other's and discussed fluently.
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 - b. Use appropriate vocabulary while discussing.
 - c. Use clear pronunciation.
 - d. Use basic structures in their oral communication.
 - e. Use reading skills and become successful readers.
2. To develop their writing skills,
 - a. Use basics structures in their writing.
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 - c. use punctuation correctly.
 - d. use correct and appropriate grammar structure while writing.
 - e. appropriately fill in any kind of application and reservation form etc.
3. To enhance their reading skills and became successful independent reader.
 - a. students easily understand meaning of words & guess meaning of new words.
 - b. use the strategies of scanning, skimming and reading closely and find out the meaning of new words.
 - c. easily able to recall the idea while reading the text.
 - d. Students read text fluently.
 - e. identify central meaning of the text.

Because of this course learning outcomes gained. Each and every one student enhances their reading, speaking, listening writing skills.




PRINCIPAL
Vidyabharti College, Seel



Course Co-ordinator
Prof. Satish S. Manwar
Vidyabharti College, Seloo



Principal
Dr. Sanjay S. Kanode
Vidyabharti College, Seloo



PRINCIPAL
Vidyabharti College, Seloo



Co-ordinator
Internal Quality Assurance Cell
Vidyabharti College, SELOO



Estd. 2008

Vidyabharti Sanstha, Wardha's
Vidyabharti College, Seloo

(Art's, Commerce & Science)

Th. Seloo, Wardha - 442 104

College Index :

Sr. - 868

Jr. 07.08.006


Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Ref.No. Vbcs / /

Date : / /

Activity Report	
Academic Year	2019-2020
Name of Activity	"Certificate Course in Spoken English "
Date of Activity	18 Jan to 15 Mar 2020
Organized by	Department of language , Vidyabharti College, Seloo Dist -Wardha
Organizing unit/ agency/ collaborating agency	Department Of Language , Vidyabharti College, Seloo Dist -Wardha
Number of Students	40
Permission letter	Attached
Syllabus	Attached
Timetable	Attached
Photos	Attached
Certificate Copy	Attached
Attendance List	Attached
Feedback form	Attached
Outcomes	Attached
Brief report	Report on Certificate course in Spoken English" To enhance communication skills of the students, Department of language, Vidyabharti College, Seloo was commenced 30 Hours Certificate course in spoken English dated on 18 Jan to 15 Mar 2020 It was organized under the guidance college principal Dr. Sanjay Kanode, Vidyabharti College Seloo, Dr. Abhijeet Patil, HOD




PRINCIPAL
Vidyabharti College, Seloo

Department of languages, Prof. Vaibhao Pimpale Course Coordinator department of Language. Prof. Satish S. Manwar Co-Cordinator department of Language conduct activity successfully. The programme was conducted in Seminar Hall.

The inaugural ceremony was conducted on the same day. **Chairperson** of this programme. Dr. Sanjay Kanode sir was delivered speech on same topic.

Keynote address delivered by Chief guest **Prof. Anand Chahande sir Hod** Department of English New Arts, Comm. Science College Wardha. He explained importance of English in day today life through PPT presentation. His class covered all important points. Prof. Satish Manwar did anchoring of the programme. Introductory speech delivered by Dr. Vaibhao Pimple and at the end of this delivered vote of thanks by Prof. Amit Pohan sir. This programme ends with the prime permission of chairperson.

There were a large numbers of enthusiastic participants in all including students and staff members who participated in the works. As it is beneficial to all of us, teachers and students from other Colleges.

Department of language conducted short term course as regular activity successfully. For this course principal sir has given permission of 30 Hours class. Everyday class was conducted at 9.30 am in Seminar Hall. Faculty teaches the students enthusiastically. They try to solve the doubts and problems of the students. This class was concluded dated till 15 Mar 2020

In this short term certificate course, the attendee were enhanced their fundamental speaking skills ability and capacity. Through this course the department of language has invited to guest speaker Prof. Swapnil Bhagat Hod Dept. of English, S. Chandra Mahavidyalaya Amgaon Dist. Gondia. Dr. Vaibhao Pimpale and Prof. Satish Manwar were conducted regular classes as per the timetable. The course co-ordinator insured that to fulfil the main objectivise of this short term course. 40 students were registered for this course. As per the scheduled of this course the oral exam was taken at the end of the course and certificates issued for all successful participated students.




PRINCIPAL
VidyaBharti College, Selor

Permission letter:-



Estd. 2008

Vidyabharti Sanstha, Wardha's
Vidyabharti College, Seloo

(Art's, Commerce & Science)
Th. Seloo, Wardha - 442 104

College Index :
Sr. - 868
Jr. 07.08.006

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Ref.No. Vbcs / /

Date : / /

To,

The Principal

Vidyabharti College, Seloo.

Dist Wardha.

Subject: - Permission for conducting short term (30 Hours) certificate course in spoken English.

Respected Sir,

I, hereby Prof. Vaibhao B. Pimple , Asst. Prof. in English Department of Language want your permission to conduct short term (30 Hours) certificate course in spoken English for the session 2019 to 2020.

I hope that you will allow the permission to conduct short term (30 Hours) certificate course in spoken English.

Yours faithfully

Course Co-ordinator
Prof. Vaibho B. Pimple
Vidyabharti College, Seloo



PRINCIPAL
Vidyabharti College, Seloo

Admission Form

VIDYABHARTI COLLEGE, SELOO

Department of Language

Session 2019-2020

Certificate Course in Spoken English

1. Name (in Block Letters) _____

(Surname)

(First Name)

(Father/Husband's Name)

2. Address: _____

3. Landline & Mobile No: _____

4. Email ID: _____

5. Educational Qualification: _____



Kindly attach the true copies 12th Std mark sheet.

6. How would you grade your English Language Proficiency?

Excellent [] Very Good [] Good [] Average [] Poor []

7. Do you belong to the economically under privileged class? Yes [] No []

Undertaking

I have gone through the syllabus carefully and understand that

I. 75% attendance is a pre-requisite for obtaining the certificate issued by the Department of Language at the end of the course.


II. I will not cause disciplinary problems.

I also agree to return the books borrowed from the departmental library within 15 days and not damage the books in any way.

Date: _____

Signature of Student




PRINCIPAL
Vidyabharti College, Seleo

Course Syllabus

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Unit I: Conversational Skills

1. Making Introduction
2. Greeting People
3. Talking about family
4. Describing people, places,
5. Expressing feelings
6. Inviting, Suggesting, Accepting,

Unit II: Conversational Skills

1. Asking for and Giving Information
2. Giving direction
3. Making requests
4. Making offers
5. Getting and giving permission
6. Talking about past events

Unit III: Conversational Skills

1. Note Taking-Exercises for Summarizing
2. Writing Tasks
3. Listening to the audio CD
4. Listening to the story and summarizing
5. Meeting people, Exchanging greetings and Taking leave
6. Giving personal information
7. Inviting People, Accepting and Refusing an invitation

Unit IV: Conversational Skills

1. Situation at the Railway Counter
2. Complaining about a stale food product or an eatable
3. Complaining about a hyped bill
4. Approaching the MLA with a Request
5. Translation of Sentences
6. Enacting your favorite mother tongue show in English




PRINCIPAL
Vidyabharti College, Seloo

Unit V: Conversational Skills

1. Narrating the most embarrassing situation you have faced in your life
2. Narrating jokes in English
3. Sharing your experience of visiting a hospital
4. Talking about oneself in interviews
5. Spoken Report
6. Group Discussion
7. Role Play

Unit VI: Basic Grammar

1. Tense
2. Parts of Speech
3. Types of Sentence

Recommended books:

1. Strengthen Your Writing by V.R. Narayana Swamy (Orient Longman)
2. Written Communication in English by Sarah Freeman (Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar (Macmillan)
4. Write Right by Sarita Manuja (Macmillan)




PRINCIPAL
Vidyabharti College, Seloo

Time-Table

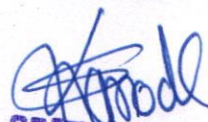
VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

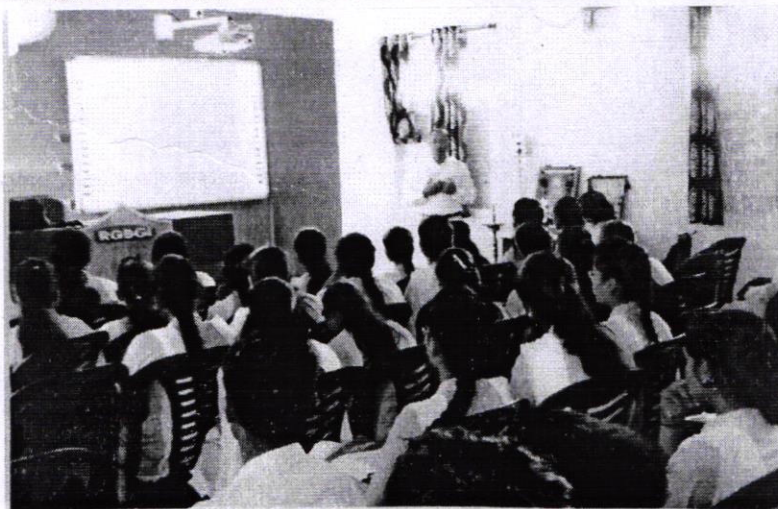
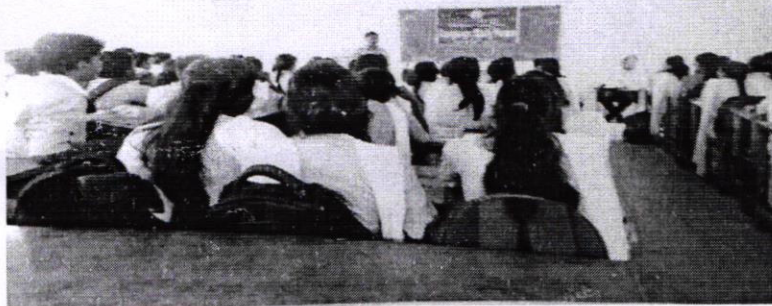
Session 2019-20

Day	Teacher	Time/Room No. 101	Unit
Monday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit I: Conversational Skills
Tuesday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit II: Conversational Skills
Wednesday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit III: Conversational Skills
Thursday	Prof. S.S.Manwar	09.30 To 10.30 am.	Unit IV: Conversational Skills
Friday	Prof. S.S.Manwar	09.30 To 10.30 am.	Unit V: Conversational Skills
Saturday	Prof. Amit Pohankar	09.30 To 10.30 am.	Unit VI: Basic Grammar




PRINCIPAL
Vidyabharti College, Seloo

Photos



[Signature]
PRINCIPAL
Vidyabharti College, Seloo

(2019-2020)

Sr. No.	Name of Students			
1	Ku. Vaishnavi S. Kawalkar			
2	Saad S sheikh			
3	Divya A. Naik			
4	Shantanu D. Pawar			
5	ku.Utkarsha K.Zore			
6	ku. Disha S.Somnathe			
7	ku.Kiran P.Parate			
8	ku.Ashwini S.Shankddhawar			
9	Ku. Prjakt G.Tikhade			
10	ku.Nikita S.Dhoke			
11	ku.Dnyaneshwari P.Masram			
12	ku.Poornima A.Jambulkar			
13	ku. Poonam P.Narayane			
14	ku.Payal G.Kaner			
15	Harshal N.Sawarkar			
16	Ku. Rutika V.Ambulkar			
17	ku.Prajakta S. Dhandre			
18	Ku.Bhairavi K.Waghmare			
19	Ku.Aditi P.Deogirkar			
20	ku.Rashmi R. Dangare			
21	Ku.Nisha D.Dharmul			
22	Ku.Nisha P. Zade			
23	ku. Shubhangi G. Chambhare			
24	Ku.Megha D. Argade			
25	Ku. Komal D. Warulkar			
26	Ku.Pratiksha A. Kawale			
27	ku.Namrata N.Nanhe			
28	ku.Shalini S. Karkade			
29	Rakesh R. Karnake			
30	Santosh N.Mishra			
31	ku.Achal D. Bhagat			
32	ku.Pranali D.Sonulkar			
33	Ku.Harsha K.Paratkar			
34	ku.Pranali P. Chafle			
35	Ku.Hirkani D.Atram			
36	Ku.Ankita P.Ghutke			
37	Ku.Vaishnavi S. Kamble			
38	ku.Jayshri B. Choudhari			
39	ku.Komala.Petkar			
40	Prajwal J.Butle			

(2019-2020)

[Signature]
PRINCIPAL

Vidyabharti College, S.



[Signature]
PRINCIPAL
Vidyabharti College, Selo

Course Feedback Form

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Session 2019-20

Name: _____

Date: _____

Class: _____

Please fill the short questionnaire to make the course better

About the Course Information on the Respondent: (Tick (√) Appropriately)					
Depth of Coverage					
1) UG level 2) Graduate level 3) Advance level					
Standard of test and assignments					
1) High 2) Normal 3) Easy					
	A	B	C	D	E
1. Coverage of the syllabus					
2. Organization of the Course					
3. Emphasis on fundamentals					
4. Emphasis of fundamentals					
5. Coverage of modern/advanced topics					
6. Availability of text books/study materials					
7. Usefulness of tests and assignments					
8. Overall rating of the Course					
9. What benefit you derived from the course?					
About the Instructor: Information on the Respondent: (Tick (√) Appropriately)					
	A	B	C	D	E
1. Pace of the Teaching/lecture					
2. Comment of the Subject					
3. Clarity of expression					
4. Level of preparation					
5. Level of interaction					
6. Accessibility outside the class					
7. Others (please specify)					

A: Excellent	B: Very Good	C: Good	D: Satisfactory	E: Poor
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[Signature]
PRINCIPAL
Vidyabharti College, Seloo

Certificate Copy



Vidyabharti Sanstha, Wardha.
VIDYABHARTI COLLEGE, SELOO.

B+ Grade by NAAC (CGPA- 2.56)

Department of Language

Certificate Course in Spoken English

CERTIFICATE

This is to certify that Kumari/Kumar Class..... has

successfully completed the Certificate Course in Spoken English conducted by the Language Department of

Vidyabharti College, Seloo from to in the academic session

Date of Certification:/...../.....

Co-Coordinator
Mr. Satish Manwar
(Assist. Professor)

Coordinator
Mr. Vaibhao Pimpale
(Assist. Professor)

Head, Language Dept.
Dr. Abhijeet Patil
(Assist. Professor)

Chairman
Dr. Sanjay Kanode
(Principal)




PRINCIPAL
Vidyabharti College, Seloo

Learning outcomes:-

1. Students enhance their speaking skills. They communicate effectively with each other's and discussed fluently.
 - a. Use appropriate grammatical pattern and create meaningful sentences.
 - b. Use appropriate vocabulary while discussing.
 - c. Use clear pronunciation.
 - d. Use basic structures in their oral communication.
 - e. Use reading skills and become successful readers.
2. To develop their writing skills,
 - a. Use basics structures in their writing.
 - b. able to write informal letter, application and e-mails.
 - c. use punctuation correctly.
 - d. use correct and appropriate grammar structure while writing.
 - e. appropriately fill in any kind of application and reservation form etc.
3. To enhance their reading skills and became successful independent reader.
 - a. students easily understand meaning of words & guess meaning of new words.
 - b. use the strategies of scanning, skimming and reading closely and find out the meaning of new words.
 - c. easily able to recall the idea while reading the text.
 - d. Students read text fluently.
 - e. identify central meaning of the text.

Because of this course learning outcomes gained. Each and every one student enhances their reading, speaking, listening writing skills.




PRINCIPAL
Vidyabharti College, Seledu

B. Pimple

Course Coordinator
Prof. Vaibhao B. Pimple
Vidyabharti College, Seloo

S. Kanode

Principal
Dr. Sanjay S. Kanode
Vidyabharti College, Seloo



S. Kanode
PRINCIPAL

Vidyabharti College, Seloo

A.

Co-ordinator
Internal Quality Assurance Cell
Vidyabharti College, SELOO



Estd. 2008

Vidyabharti Sanstha, Wardha's
Vidyabharti College, Seloo

(Art's, Commerce & Science)

Th. Seloo, Wardha - 442 104

College Index :

Sr. - 868

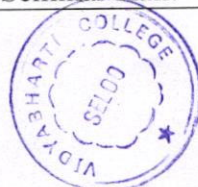
Jr. 07.08.006

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur


Ref.No. Vbcs / /

Date : / /

Activity Report	
Academic Year	2018-2019
Name of Activity	"Certificate Course in Spoken English "
Date of Activity	8 February 2019 to 29 April 2019 (55 Days)
Organized by	Department of language of Vidyabharti College, Seloo Dist -Wardha
Organizing unit/ agency/ collaborating agency	Department Of Language of Vidyabharti College, Seloo Dist -Wardha
Number of Students	30
Permission letter	Attached
Syllabus	Attached
Timetable	Attached
Photos	Attached
Certificate Copy	Attached
Attendance List	Attached
Feedback form	Attached
Outcomes	Attached
Brief report	<p>Report on Certificate course in Spoken English"</p> <p>To enhance communication skills of the students, Department of language, Vidyabharti College, Seloo Dist -Wardha was commenced 30 Hours Certificate course in spoken English dated on 8 February 2019 to 29 April 2019.</p> <p>It was organized under the guidance college Principal Dr. Sanjay Kanode, Vidyabharti College Seloo, Dr. Abhijeet Patil, HOD Department of languages, Prof. Vaibhao Pimpale Co-Coordinator department of English. The programme was conducted in Seminar Hall.</p>



1


PRINCIPAL
Vidyabharti College, Seloo

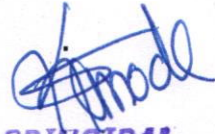
The inaugural ceremony was conducted on the same day. **Chairperson** of this programme **Dr. Sanjay Kanode** sir was delivered speech on same topic.

Keynote address delivered by Chief guest **Prof. Nitin Ghamandi** S.N.T College Asst. Professor Department of English. He explained importance of English in day to life. His class covered all important points. Dr. Abhijeet Patil did anchoring of the programme. Introductory speech delivered by Dr. Vaibhao Pimple and at the end of this delivered vote of thanks by Prof. Amit Pohane. This programme ends with the prime permission of chairperson.

There were a large numbers of enthusiastic participants in all including students and staff members who participated in the works. As it is beneficial to all of us, teachers and students from other Colleges. Department of language conducted short term course as regular activity successfully. For this course Principal sir has given permission of 30 Hours class. Everyday class was conducted at 9.30 am in Seminar Hall. Faculty teaches the students enthusiastically. They try to solve the doubts and problems of the students. This class was concluded dated till **29 April 2019**.

In this short term certificate course, the attendee were enhanced their fundamental speaking skills ability and capacity. Through this course the department of language has invited to guest speaker Prof. Amit Ronghe Dept. of English from Arts & Science College, Pulgaon. Apart from that Dr. Vaibhao Pimpale and Prof. Amit Pohane has taken regular classes as per the timetable. The course coordinator insured that to fulfil the main objective of this short term course. 30 students were registered for this course. As per the scheduled of this course the oral exam was taken at the end of the course and certificates issued for all successful participated students.




PRINCIPAL
Vidyabharti College, Seloo

Permission letter:-



Estd. 2008

Vidyabharti Sanstha, Wardha's
Vidyabharti College, Seloo

(Art's, Commerce & Science)

Th. Seloo, Wardha - 442 104

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

College Index :

Sr. - 868

Jr. 07.08.006

Ref.No. Vbcs / /

Date : / /

To,

The Principal

Vidyabharti College, Seloo.

Dist Wardha.

Subject: - Permission for conducting short term (30 Hours) certificate course in spoken English.

Respected Sir,

I, hereby Prof. Vaibhao B. Pimple, Asst. Prof. in English Department of Language want your permission to conduct short term (30 Hours) certificate course in spoken English for the session 2018 to 2019.

I hope that you will allow the permission to conduct short term (30 Hours) certificate course in spoken English.

Yours faithfully

Course Co-ordinator
Prof. Vaibhao B. Pimple
Vidyabharti College, Seloo



PRINCIPAL
Vidyabharti College, Seloo

Admission Form

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

1. Name (in Block

Letters) _____

(Surname) (First Name) (Father/Husband's

Name)

2. Address:

3. Landline & Mobile No: _____

4. Email ID: _____

5. Educational Qualification: _____

Kindly attach the true copies 12th Std mark sheet.

6. How would you grade your English Language Proficiency?

Excellent [] Very Good [] Good [] Average [] Poor []

7. Do you belong to the economically under privileged class? Yes [] No []

Photo

Undertaking

I have gone through the syllabus carefully and understand that

I. 75% attendance is a pre-requisite for obtaining the certificate issued by the Department of language at the end of the course.

II. I will not cause disciplinary problems.

I also agree to return the books borrowed from the departmental library within 15 days and not damage the books in any way.

Date: _____



[Signature]
PRINCIPAL
Vidyabharti College, Seloo

Signature of Student

Course Syllabus

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Unit I: Conversational Skills

1. Making Introduction
2. Greeting People
3. Talking about family
4. Describing people, places, animals
5. Expressing feelings
6. Inviting, Suggesting, Accepting, Refusing

Unit II: Conversational Skills

1. Asking for and Giving Information
2. Giving direction
3. Making requests
4. Making offers
5. Getting and giving permission
6. Talking about past events

Unit III: Conversational Skills

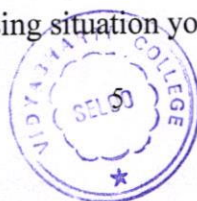
1. Note Taking-Exercises for Summarizing
2. Writing Tasks
3. Listening to the audio CD, Spoken English Foundation Course Vol. I and II
4. Listening to the story and summarizing
5. Meeting people, Exchanging greetings and Taking leave
6. Giving personal information
7. Inviting People, Accepting and Refusing an invitation

Unit IV: Conversational Skills

1. Situation at the Railway Counter
2. Complaining about a stale food product or an eatable
3. Complaining about a hyped bill
4. Going to the Surpanch and enquiring about widening of roads
5. Approaching the MLA with a Request
6. Translation of Sentences
7. Enacting your favorite mother tongue show in English

Unit V: Conversational Skills

1. Narrating the most embarrassing situation you have faced in your life




PRINCIPAL
Vidyabharti College, Seloo

2. Narrating jokes in English
3. Sharing your experience of visiting a hospital
4. Talking about oneself in interviews
5. Spoken Report
6. Group Discussion
7. Role Play

Unit VI: Basic Grammar

1. Tense
2. Parts of Speech
3. Types of Sentence

Recommended books:

1. Strengthen Your Writing by V.R. Narayana Swamy (Orient Longman)
2. Written Communication in English by Sarah Freeman(Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar(Macmillan)
4. Write Right by Sarita Manuja (Macmillan)




PRINCIPAL
Vidyabharti College, Seloo

Students list:-

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Session- 2018-2019

Admitted Students

Sr. No.	Name of Students	Class
1	ANITA VIJAYRAO WANDILE	B.Sc.
2	SUDARSHAN AMBADAS TITARE	B.Sc.
3	MONIKA RAMCHANDRA DAF	B.Sc.
4	RANU VIJAYRAO POPHALI	B.Sc.
5	PRATIKSHA DEVIDAS BHAT	B.Sc.
6	SUNNY SUNILRAO MANDEKAR	B.Sc.
7	JAYENDRA ANIRUDHA KENDHE	B.Sc.
8	TEJASHRI ARUN DESAI	B.Sc.
9	SHIVANI ANIL AMBATKAR	B.Sc.
10	SANKET SHARAD SURKAR	B.Sc.
11	SURAJ KAILASH SHARMA	B.Sc.
12	EKANTI GOPALRAO WASAKE	B.Sc.
13	SAKSHI RAJENDRA THAKARE	B.Sc.
14	EMANVEL DANIEL BARVA	B.Sc.
15	HARSHAL ASHOKRAO SONTAKKE	B.Sc.
16	PARVEJ AKIL SHEKH	B.Com
17	VISHAL MANOJ PAWAR	B.Com
18	HATTIM BABU SHEKH	B.Com
19	VICKY PURUSHOTTAM DHUMANE	B.Com
20	NIKITA KUSHABRAO THUTE	B.Com
21	ROHIT NITIN KANOJE	B.Com
22	SHIVANSH SUDHAKARRAO WAGHAMARE	B.Com
23	KSHITIJ ANMOL DHEPE	B.Com
24	AKSHAY MADHUKAR DHAWALE	B.Com
25	JAYEE KIRAN NAKHATE	B.Com
26	SHIVAM SUDHAKAR ARADE	B.Com
27	PRIYANKA GANGADHAR NINAVE	B.Com
28	ARTI SURESH NAGPURKAR	B.Com
29	YOGESH GAJANAN SORTI	B.Com
30	NITIN SHRIDHAR PARATE	B.Com




PRINCIPAL
Vidyabharti College, Seloo

Time-Table

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

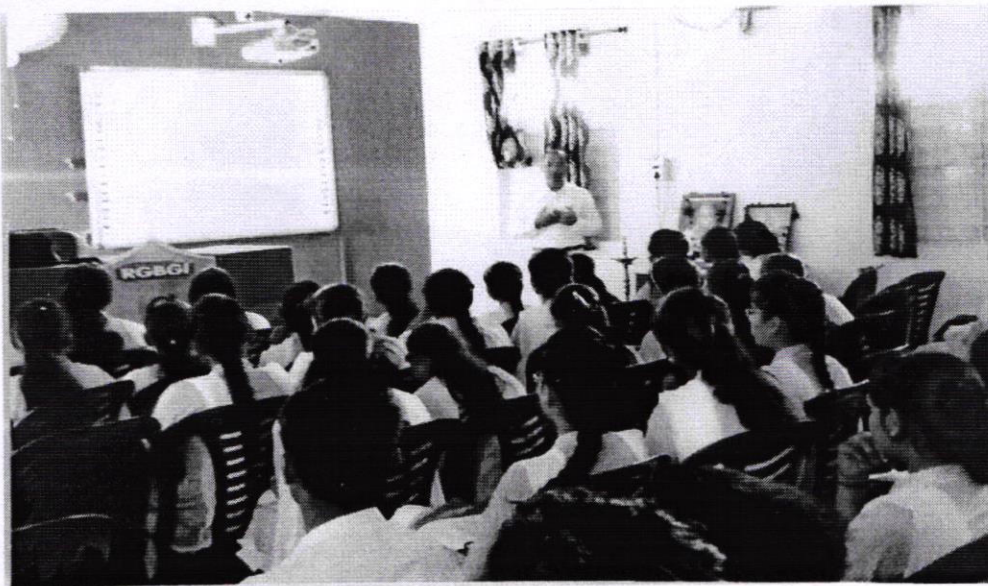
Session 2018-19

Day	Teacher	Time/Room No. 101	Unit
Monday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit I: Conversational Skills
Tuesday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit II: Conversational Skills
Wednesday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit III: Conversational Skills
Thursday	Prof. P. Narayane	09.30 To 10.30 am.	Unit IV: Conversational Skills
Friday	Prof. P. Narayane	09.30 To 10.30 am.	Unit V: Conversational Skills
Saturday	Prof. Amit Pohankar	09.30 To 10.30 am.	Unit VI: Basic Grammar




PRINCIPAL
Vidyabharti College, Seloo

Photos



[Handwritten Signature]
PRINCIPAL
Vidyabharti College, S...

Course Feedback Form

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Session 2018-19

Name: _____

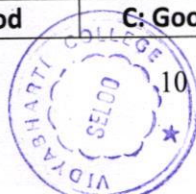
Date: _____

Class: _____

Please fill the short questionnaire to make the course better

About the Course Information on the Respondent: (Tick (√) Appropriately)					
Depth of Coverage					
1) UG level		2) Graduate level		3) Advance level	
Standard of test and assignments					
1) High		2) Normal		3) Easy	
	A	B	C	D	E
1. Coverage of the syllabus					
2. Organization of the Course					
3. Emphasis on fundamentals					
4. Emphasis of fundamentals					
5. Coverage of modern/advanced topics					
6. Availability of text books/study materials					
7. Usefulness of tests and assignments					
8. Overall rating of the Course					
9. What benefit you derived from the course?					
About the Instructor: Information on the Respondent: (Tick (√) Appropriately)					
	A	B	C	D	E
1. Pace of the Teaching/lecture					
2. Comment of the Subject					
3. Clarity of expression					
4. Level of preparation					
5. Level of interaction					
6. Accessibility outside the class					
7. Others (please specify)					

A: Excellent	B: Very Good	C: Good	D: Satisfactory	E: Poor
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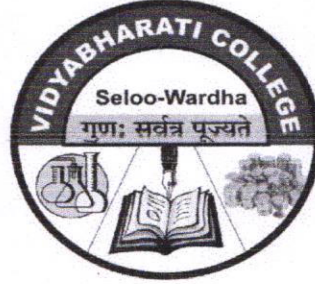


[Signature]
PRINCIPAL
Vidyabharti College, Seloo

Certificate Copy

VIDYABHARTI COLLEGE, SELOO

Department of Language



CERTIFICATE

Certificate Course in Spoken English

*This is to certify that Kumar/
/Kumari _____*

*Class _____ has successfully completed the
Certificate Course in Spoken English conducted by the
Language Department of Vidyabharti College, Seloo from
__08/_02_/2018 to __29/_04_/2018 in the academic
session/semester 2018-2019.*

Co-ordinator

Prof. Vaibhao Pimpale

Dept. Of Language

Chairperson

Dr. Sanjay Kanode

Principal




Sanjay Kanode
PRINCIPAL
Vidyabharti College, Seloo

Learning outcomes:-

1. Students enhance their speaking skills. They communicate effectively with each other's and discussed fluently.
 - a. Use appropriate grammatical pattern and create meaningful sentences.
 - b. Use appropriate vocabulary while discussing.
 - c. Use clear pronunciation.
 - d. Use basic structures in their oral communication.
 - e. Use reading skills and become successful readers.
2. To develop their writing skills,
 - a. Use basics structures in their writing.
 - b. able to write informal letter, application and e-mails.
 - c. use punctuation correctly.
 - d. use correct and appropriate grammar structure while writing.
 - e. appropriately fill in any kind of application and reservation form etc.
3. To enhance their reading skills and became successful independent reader.
 - a. students easily understand meaning of words & guess meaning of new words.
 - b. use the strategies of scanning, skimming and reading closely and find out the meaning of new words.
 - c. easily able to recall the idea while reading the text.
 - d. Students read text fluently.
 - e. identify central meaning of the text.

Because of this course learning outcomes gained.
Each and every one student enhances their reading, speaking, listening writing skills.




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Vidyabharti College, Selor

Bampal

Course Co-ordinator
Prof. Vaibhao Pimple
Vidyabharti College, Seloo

Principal
Dr. Sanjay S. Kanode
Vidyabharti College, Seloo



Sanjay S. Kanode
PRINCIPAL
Vidyabharti College, Seloo


Co-ordinator
Internal Quality Assurance Cell
Vidyabharti College, SELOO



Estd. 2008

Vidyabharti Sanstha, Wardha's
Vidyabharti College, Seloo

(Art's, Commerce & Science)

Th. Seloo, Wardha - 442 104

College Index :

Sr. - 868

Jr. 07.08.006

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

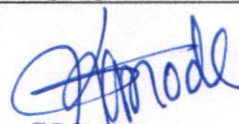
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Date : / /

Activity Report	
Academic Year	2017-2018
Name of Activity	"Certificate Course in Spoken English "
Date of Activity	5 January 2018 to 17 February 2018
Organized by	Department of language of Vidyabharti College, Seloo Dist -Wardha
Organizing unit/ agency/ collaborating agency	Department Of Language Vidyabharti College ,Seloo Dist -Wardha
Number of Students	30
Permission letter	Attached
Syllabus	Attached
Timetable	Attached
Photos	Attached
Certificate Copy	Attached
Attendance List	Attached
Feedback form	Attached
Outcomes	Attached
Brief report	<p>Report on Certificate course in Spoken English"</p> <p>To enhance communication skills of the students, Department of language, Vidyabharti College, Seloo was commenced 30 Hours Certificate course in spoken English dated on 5 January to 17 February 2018.</p> <p>It was organized under the guidance college principal Dr. Sanjay Kanode, Vidyabharti College Seloo, Dr. Abhijeet Patil, HOD Department of languages, Prof. Vaibhao Pimpale Co-ordinator, certificate course in spoken english. The programme was conducted in</p>



1


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Seminar Hall.

The inaugural ceremony was conducted on the same day. **Chairperson** of this programme Dr. Sanjay Kanode sir was delivered speech on same topic.

Keynote address delivered by Chief guest **Prof. Laxmikant Pimple**, Asst. Professor Department of English Lok Mahavidyalaya. Wardha. He explained importance of english in day to life Prof. Nitin Ghamandi Asst. Professor, S.N.T College given well PPT presentation. His class covered all important points. Dr. Abhijeet Patil did anchoring of the programme. Introductory speech delivered by Dr. Vaibhao Pimple and at the end of this delivered vote of thanks by Prof. Amit Pohane. This programme ends with the prime permission of chairperson.

There were a large numbers of enthusiastic participants in all including students and staff members who participated in the works. As it is beneficial to all of us, teachers and students from other Colleges.

Department of language conducted short term course as regular activity successfully. For this course principal sir has given permission of 30 Hours class. Everyday class was conducted at 9.30 am in Seminar Hall. Faculty teaches the students enthusiastically. They try to solve the doubts and problems of the students. This class was concluded dated till **17 February 2018**.

In this short term certificate course, the attendee were enhanced their fundamental speaking skills ability and capacity. Through this course the department of language has invited to guest speaker Prof. Amit Ronghe Dept. of English from Arts & Science College, Pulgaon. Apart from that Dr. Vaibhao Pimpale and Prof. Amit Pohane had conducted regular classes as per the timetable. The course coordinator insured that to fulfil the main objectivise of this short term course. 30 students were registered for this course. As per the scheduled of this course the oral exam was taken at the end of the course and certificates issued for all successful participated students.




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Vidvabharti College, Solapur

Permission letter:-



Vidyabharti Sanstha, Wardha's
Vidyabharti College, Seloo

(Art's, Commerce & Science)

Th. Seloo, Wardha - 442 104

College Index :

Sr. - 868

Jr. 07.08.006

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Ref.No. Vbcs / /

Date : / /

To,

The Principal

Vidyabharti College, Seloo.

Dist Wardha.

Subject: - Permission for conducting short term (30 Hours) certificate course in spoken English.

Respected Sir,

I, hereby Prof. Vaibhao B. Pimple , Asst. Prof. in English Department of Language want your permission to conduct short term (30 Hours) certificate course in spoken English for the session 2017 to 2018.

I hope that you will allow the permission to conduct short term (30 Hours) certificate course in spoken English.

Yours faithfully

Course Co-ordinator
Prof. Vaibho B. Pimple
Vidyabharti College, Seloo



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Vidyabharti College, Seloo

Admission Form

VIDYABHARTI COLLEGE, SELOO

Department of Language
Session 2017-2018

Certificate Course in Spoken English

1. Name (in Block

Letters) _____

(Surname)

(First Name)

(Father/Husband's

Name)

2. Address:

3. Landline & Mobile No: _____

4. Email ID: _____

5. Educational Qualification: _____

Photo

Kindly attach the true copies 12th Std mark sheet.

6. How would you grade your English Language Proficiency?

Excellent Very Good Good Average Poor

7. Do you belong to the economically under privileged class? Yes No

Undertaking

I have gone through the syllabus carefully and understand that

I. 75% attendance is a pre-requisite for obtaining the certificate issued by the Department of language at the end of the course.

II. I will not cause disciplinary problems.

I also agree to return the books borrowed from the departmental library within 15 days and not damage the books in any way.

Date: _____

Signature of Student



[Handwritten Signature]
PRINCIPAL
Vidyabharti College, Seloo

VIDYABHARTI COLLEGE, SELOO

Department of Language
Session 2017-2018

Certificate Course in Spoken English

Unit I: Conversational Skills

1. Making Introduction
2. Greeting People
3. Talking about family
4. Describing people, places, animals
5. Expressing feelings
6. Inviting, Suggesting, Accepting, Refusing.

Unit II: Conversational Skills

1. Asking for and Giving Information
2. Giving direction
3. Making requests
4. Making offers
5. Getting and giving permission
6. Talking about past events

Unit III: Conversational Skills

1. Note Taking-Exercises for Summarizing
2. Writing Tasks
3. Listening to the audio CD and PPT
4. Listening to the story and summarizing
5. Meeting people, Exchanging greetings and Taking leave
6. Giving personal information
7. Inviting People, Accepting and refusing an invitation

Unit IV: Conversational Skills

1. Situation at the Railway Counter
2. Complaining about a stale food product.
3. Going to the Surpanch and enquiring about widening of roads
4. Translation of Sentences
7. Enacting your favorite mother tongue show in English

Unit V: Conversational Skills

1. Narrating jokes in English
2. Sharing your experience of visiting a hospital
3. Talking about oneself in interviews
4. Spoken Report
5. Group Discussion
6. Role Play




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Unit VI: Basic Grammar

1. Tense
2. Parts of Speech
3. Types of Sentence

Recommended books:

1. Strengthen Your Writing by V.R. Narayana Swamy (Orient Longman)
2. Written Communication in English by Sarah Freeman (Orient Longman)
3. Macmillan Foundation English by R.K. Dwivedi and A. Kumar (Macmillan)
4. Write Right by Sarita Manuja (Macmillan)




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Time-Table

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Session 2017-18

Day	Teacher	Time/Room No. 101	Unit
Monday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit I: Conversational Skills
Tuesday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit II: Conversational Skills
Wednesday	Prof. V. B. Pimpale	09.30 To 10.30 am.	Unit III: Conversational Skills
Thursday	Prof. P. Narayane	09.30 To 10.30 am.	Unit IV: Conversational Skills
Friday	Prof. P. Narayane	09.30 To 10.30 am.	Unit V: Conversational Skills
Saturday	Prof. Amit Pohankar	09.30 To 10.30 am.	Unit VI: Basic Grammar




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Students list:-

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English
Session- 2017-2018

Admitted Students

Sr. No.	Name	Class
1.	Vaibhao Satyawar Supare	B. Com. III
2.	Roshana Liladhar Pohane	B. Com. III
3.	Sukanya Sunil Saraf	B. Com. III
4.	Anjali Dnyaneshwarji Bagade	B. Com. III
5.	Rahul Dinkarrao Kamde	B. Com. III
6.	Bhushan Vijayrao Hete	B. Com. III
7.	Rohan Chandrakant Bhaimare	B. Com. III
8.	Sapana Zanaklalji Rahangdale	B. Com. III
9.	Komal Pyarelal Chavhan	B. Com. III
10.	Nikhita Pandurang Hinganikar	B. Com. III
11.	Nitu Dilip Kamble	B. Com. III
12.	Shubhangi Sureshrao Deshmukh	B. Com. III
13.	Nita Narayan Waze	B. Com. III
14.	Parikshit Babanrao Date	B. Sc. III
15.	Gaurav Shravan Sahare	B. Sc. III
16.	Pawan Suresh Barwad	B. Sc. III
17.	Harshal Narayan Atkare	B. Sc. III
18.	Apurva Gajanan Auzekar	B. Sc. III
19.	Rani Suresh Mahakalkar	B. Sc. III
20.	Kanchan Dilip Kunghatkar	B. Sc. III
21.	Uzma Naaz Majid Shaikh	B. Sc. III
22.	Rufeyanaj Irfanali Saiyyad	B. Sc. III
23.	Rahul Babanrao Bhende	B. Sc. III
24.	Pallavi Diliprao Dhage	B. Sc. III
25.	Payal Maroti Hiwanj	B. Sc. III
26.	Kishor Shriramji Somnathe	B. Sc. III
27.	Sukeshini Shriram Somnathe	B. Sc. III
28.	Akshay Rangraoji Turankar	B. A. III
29.	Shubham Arvind Chambhare	B. A. III
30.	Suraj Vilasrao Chapekar	B. A. III




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Vidyabharti College, Seloo

Photos



Course Feedback Form

VIDYABHARTI COLLEGE, SELOO
Department of Language

Certificate Course in Spoken English

Session 2017-18

Name: _____

Date: _____

Class: _____

Please fill the short questionnaire to make the course better

About the Course Information on the Respondent: (Tick (√) Appropriately)					
Depth of Coverage					
1) UG level 2) Graduate level 3) Advance level					
Standard of test and assignments					
1) High 2) Normal 3) Easy					
	A	B	C	D	E
1. Coverage of the syllabus					
2. Organization of the Course					
3. Emphasis on fundamentals					
4. Emphasis of fundamentals					
5. Coverage of modern/advanced topics					
6. Availability of text books/study materials					
7. Usefulness of tests and assignments					
8. Overall rating of the Course					
9. What benefit you derived from the course?					
About the Instructor: Information on the Respondent: (Tick (√) Appropriately)					
	A	B	C	D	E
1. Pace of the Teaching/lecture					
2. Comment of the Subject					
3. Clarity of expression					
4. Level of preparation					
5. Level of interaction					
6. Accessibility outside the class					
7. Others (please specify)					

A: Excellent	B: Very Good	C: Good	D: Satisfactory	E: Poor
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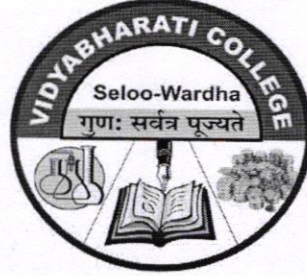


[Signature]
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Certificate Copy

VIDYABHARTI COLLEGE, SELOO

Department of Language



CERTIFICATE

Certificate Course in Spoken English

*This is to certify that Kumar/
/Kumari _____*

*Class _____ has successfully completed the
Certificate Course in Spoken English conducted by the Language
Department of Vidyabharti College, Seloo from __05/_01_/2018
to __17/_02_/2018 in the academic session/semester 2017-2018.*

Co-ordinator

Prof. Vaibhao Pimpale

Dept. Of Language

Chairperson

Dr. Sanjay Kanode

Principal



Sanjay Kanode
PRINCIPAL
Vidyabharti College, Seloo

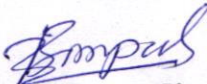
Learning outcomes:-

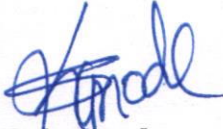
1. Students enhance their speaking skills. They communicate effectively with each other's and discussed fluently.
 - a. Use appropriate grammatical pattern and create meaningful sentences.
 - b. Use appropriate vocabulary while discussing.
 - c. Use clear pronunciation.
 - d. Use basic structures in their oral communication.
 - e. Use reading skills and become successful readers.
2. To develop their writing skills,
 - a. Use basics structures in their writing.
 - b. able to write informal letter, application and e-mails.
 - c. use punctuation correctly.
 - d. use correct and appropriate grammar structure while writing.
 - e. appropriately fill in any kind of application and reservation form etc.
3. To enhance their reading skills and became successful independent reader.
 - a. students easily understand meaning of words & guess meaning of new words.
 - b. use the strategies of scanning, skimming and reading closely and find out the meaning of new words.
 - c. easily able to recall the idea while reading the text.
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Because of this course learning outcomes gained. Each and every one student enhances their reading, speaking, listening, and writing skills.




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